

**STEUBEN LAKES REGIONAL WASTE DISTRICT  
BOARD OF TRUSTEES MEETING  
APRIL 13, 2017  
17-04R  
6:00 P.M.**

MEMBERS PRESENT:

Jim Van Vlerah  
Jim Kidd  
Bob Coder  
Lyndon Tucker  
Rob Moreland  
Chad Wise  
George Pifer - arrived during Old Business (filter update)

MEMBERS ABSENT:

Also Present

--- Bruce Boxberger – District Attorney  
--- Kenneth Jones, Jones Petri Rafinski  
--- Chirag Patel - Jones Petrie Rafinski

Rob Moreland called the meeting to order at 6:00 p.m.

Rob Moreland read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

**APPROVAL OF MARCH 9, 2017 MEETING MINUTES CHANGES OR ADDITIONS.**

The Board presented minutes of the March 9, 2017, meeting for review and approval. Upon motion made by Jim Kidd, and seconded by Jim Van Vlerah, the Board unanimously approved the minutes of March 9, 2017 meeting.

**FINANCIAL REPORTS**

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Jim Van Vlerah moved, and Bob Coder seconded the motion, to accept the financial report as submitted, which motion was unanimously approved.

**OLD BUSINESS**

Search Committee Report - Rob Moreland stated that there is no candidate to this date to interview. The recruiter suggested that maybe the credentials could be based on experience rather than a degree. Jim Van Vlerah suggested a new recruiting agency. Jim Van Vlerah stated that a degree would be preferred but not required. Lyndon stated that the District should expand the range in Indiana and research that.

Umbaugh Rate Study – Tim stated that this has not been completed, and still waiting on data.

Website Upgrade Progressing – Tim stated that the website is not ready to review at this time.

Aqua-Aerobics Pilot Filter Update – Tim updated the Board and distributed data to the Board, and stated the filter is doing a good job.

Construction Standards Manual – Tim stated that all Board members have a copy of the construction manual with changes marked in red, and the manual has been updated. The manual would be available to the public for a fee of ten cents per page. Tim said that ten cents per page is a standard fee for public records. Jim Van Vlerah moved, and Jim Kidd seconded the motion to accept the Construction Standards Manual as presented, with 5-6 copies available for the public at the office, for purchase at a fee of ten cents per page, which motion was unanimously approved.

Maxwell Surveying & Engineering Invoice \$8,000.00 from Capital Funds – Tim stated that this has been in the works since 2012. The first bill was for \$14,000.00, and Tim negotiated the bill down to \$8,000.00. Tim stated that Bruce has been working with Maxwell on this project. Jim Van Vlerah stated that a billing statement sent out after four years is a long time. This fee was going to come out of the general fund to start with. Bruce Deters stated that Miller Poultry was a factor and the pumps being used were in the equation with a number of changes during the past four years. Bruce Boxberger stated that it is a bad business practice to wait this length of time.

Rob Moreland suggested paying the bill. Jim Kidd moved to approve payment of \$8,000.00, and Bob Coder seconded the motion, with three in favor, three against, and one abstention, the motion failed. Jim Van Vlerah moved, and Lyndon Tucker seconded the motion to have Steve Maxwell, of Maxwell Surveying & Engineering, come to the next meeting with a detailed breakdown of the bill, for reconsideration of payment of \$8,000.00, which motion was unanimously approved.

## NEW BUSINESS

Buena Vista Property Owners Association Annual Dues Invoice - Tim Frederick stated that he received the usual annual letter from them, and also stated that the property that Buena Vista listed is not a dwelling, thus no dues will be paid to them. Tim will send the same letter to them regarding this as in the past year.

## DISTRICT BUSINESS AND OTHER GENERAL MATTERS

NED Project – Tim stated that the inspection was completed on the system, and JPR recommended not assuming responsibility. They will look into a different plan. Tim distributed the letters from JPR to Pokagon State Park regarding this information, along with the televised section. Tim is awaiting an answer to tell Pokagon. Mr. Patel spoke in detail regarding the NED Project of new proposal #28. Mr. Patel explained the details of this proposal. Bruce Boxberger mentioned new information concerning the Fremont agreement, and he will be distributing that information to the Board in the coming week. Rob suggested going back to Pokagon State Park with another proposal. It was agreed that Bruce Boxberger proceed with negotiation purposes.

Lake Pleasant – Tim stated that the Lake Pleasant project was under budget by \$20,000.00.

Public Comments – Mark Thiele, 155 LN 650B Snow Lake, spoke about his stop work order. He stated that he had landscaping issues being worked on without a permit, and was told he was on the five-foot easement. Tim visited the property in the past and thought the issue was resolved.

## MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Moreland asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.