

**STEUBEN LAKES REGIONAL WASTE DISTRICT
BOARD OF TRUSTEES MEETING
APRIL 24, 2024
24-4R
6:00 P.M.**

MEMBERS PRESENT:

Abby VanVlerah
Craig Rice
Rob Moreland
Jon Flaugh
Kelly Johnson
Renee Clauss

MEMBERS ABSENT:

Mike Miller

Also Present

Andrew Boxberger – Carson LLP
Steve Henschen – Jones Petrie Rafinski

Rob Moreland called the meeting to order at 6:00 p.m.

Rob Moreland read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting, so we ask that you present them in a professional manner and speak only to the matters at hand.

NEW BUSINESS

1. 120 LN 405A JIMMERSON LAKE – Encroachment: Chase Jones, contractor for 120 Ln 405A Jimmerson Lake presents plans to the Board asking for an encroachment for a 6' privacy fence with a 10' unlocked gate at the easement (5' on each side of the lateral sewer line) for District access. The homeowner has dogs and children and resides at a busy intersection. This fence is for privacy and safety. Gate cannot be locked. Pin closure is appropriate. Staff have no issues with encroachment request. Abby Van Vlerah moved, and Kelly Johnson seconded the motion, to accept and approve the encroachment request for 120 Ln 405A Jimmerson Lake for a privacy fence with a 10' unlocked gate at the lateral sewer line as submitted, which motion was unanimously approved.

APPROVAL OF THE MARCH 2024 MEETING MINUTES CHANGES OR ADDITIONS.

The Board presented minutes of the MARCH 27, 2024, board meeting minutes for review and approval. Upon motion duly made by Abby Van Vlerah and seconded by Jon Flaugh, the Board unanimously approved the board meeting minutes MARCH 27, 2024.

FINANCIAL REPORTS

The financial reports, check register, project check register, bank account report, and claims for MARCH 2024 were presented for review.

The Revenue Report, Appropriation Report, Capital Expenditures, Accounts Payable Register, Fund Report with Investments, and Monthly Budget Report with Capital for MARCH 2024 were presented for review. Abby Van Vlerah moved, and Jon Flaugh seconded the motion, to accept and approve the MARCH 2024 financial reports as submitted, which motion was unanimously approved.

ATTORNEY REPORT

N/A

ENGINEERS REPORTS

- A. NED Phase 2 – Construction Update: We started with roughly \$1,260,000 in contingency for this project and as it sits now, we are sitting at about \$1,000,000 in contingency remaining.
- B. NED Phase 2 – Contract A Selge Change Order 2 – Time Extension: Time extension of 196 days to the substantial and final completion of the project due to critical parts that are not anticipated to arrive to the site until July 2024. The District, Engineer, and contractor lead agree to start on these pump stations after peak flows (Labor Day) to ensure all equipment is on site. Substantial completion date of 11/30/2024. There is no added cost to this change order for a time extension. The contractor has earned 23.7% to date.
- C. NED Phase 2 – Contract B Niblock Change Order 2: We are adding a customer on 300 that wanted to be a part of the project. Added that grinder station into the project. Added a 2” pressure sewer line to the project on Ln 800 Snow Lake to serve three residences. Added five days to the contract time for extra work incurred for additional grinder station, hybrid station, and the new 2” pressure sewer line. Change order No. 2 contract price prior to this change order \$8,885,431.00. Net change from this change order in the amount of \$41,915.50. The contract price incorporating this change order is \$8,927,346.50.
- D. NED Phase 2 – Contract B Niblock Pay Application 2: Pay application in the amount of \$511,220.65 with 5% retainage. The contractor has earned 10.6% to date. Craig Rice moved, and Kelly Johnson seconded the motion, to accept and approve the Contract B Niblock Pay Application 2 in the amount of \$511,220.65 as submitted, which was unanimously approved.
- E. NED Phase 2 – Contract C Selge Change Order 1: The downsizing of the mainline on the base bid from 6” to 8” force main to 3” and 4” force main and all valve junctions, air release valves, and pip sizes that were impacted by this change. Grinder station relocations what have occurred since bidding. Revised Davis Bacon Wage Determination from March 22, 2024. Change order No. 1 contract price prior to this change order \$7,549,972.75. Net change from this change order in the amount of (\$132,040.25). The contract price incorporating this change order is \$7,417,932.50. The contractor has earned 14% to date.

Abby Van Vlerah moved, and Jon Flaugh seconded the motion, to accept and approve change order 2 for Contract A, change order 2 for Contract B, and change order 1 for Contract C as submitted, which motion was unanimously approved.

OLD BUSINESS

N/A

DISTRICT BUSINESS & OTHER GENERAL MATTERS

N/A

NEW BUSINESS

1. Update of Lift Station #13: Byran Klein asks for a motion on the presented invoice from Straeffer Pump & Supply, Inc. in the amount of \$21,882.20 for temporary repair to Lift Station #13 to be paid from Capital funds. Renee Clauss moved, and Kelly Johnson seconded the motion, to accept and approve the payment from Capital funds to Straeffer Pump & Supply, Inc. in the amount of \$21,882.20 for the temporary repairs to Lift Station #13 as submitted, which motion was unanimously approved.
2. The repairs to Lift Station #13 are a 3-phase repair. The District asked for quotes from Selge and Niblock. Selge was the contractor to submit a quote. Phase 1 subtotal currently sits at \$27,185.00 which consists of phase 1 repairs and bypass pumping. Phase 2 is in the amount of \$309,250.00 and includes frack tank and bypass pumping. Phase 3 is in the amount of \$285,956.00 and consists of the new pump package with Straeffer, New control panel with Toric, and installation. Engineering costs sit at \$25,000.00. The total of all 3 phases is \$647,391.00. The cost of complete replacement of Lift Station #4 in the lift station replacement project was estimated at \$1,200,000-\$1,300,000.00. Due to the emergency repairs, although being paid out of local funds is not ideal, the total cost of \$647,391.00 is much less. Abby Van Vlerah moved, and Jon Flaugh seconded the motion, to accept and approve quote for the \$299,250.00 from Selge for Phase 2, and to purchase the pump package for \$97,500.00 from Straeffer for Phase 3, and to purchase the control panel for \$88,456.00 from Toric for Phase 3 as submitted, which motion was unanimously approved.
3. Lift Station #4 Pump Repair: No motion needed as invoices are under the \$5,000.00 amount. Invoices presented in transparency to the board. Old pumps that failed and were repaired and not replaced. These are original pumps to the District.
4. Bryan Klein discussed the testing that SLRWD has volunteered to participate in with The Lakes Council. This testing costs the District an estimated \$5000.00 per year. There is no gain the District to do this testing. There will not be a District expansion to the area of 100 where the flow from bad septic systems is going into Crooked Lake. Angola said they are taking that area. The Lakes Council is asking SLRWD to pay the dues to The Lakes Council. From what we can gather online, those dues are \$45. We will pay the

dues for this year and decide after communication with The Lakes Council if we will continue this testing or stop testing as it is of no benefit to the District. Rob Moreland to speak with The Lakes Council. No motion needed.

PUBLIC COMMENT

N/A

MOTION TO ADJOURN

There being no further business to come before the meeting, Rob Moreland asked for a motion to adjourn. Such motion was made, seconded, and unanimously carried; the meeting was adjourned.