

**STEUBEN LAKES REGIONAL WASTE DISTRICT  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 8, 2011  
11-9R**

MEMBERS PRESENT:

Bob Coder  
Bill Heckley  
Jim Kidd  
George Pifer  
Jim Van Vlerah

MEMBERS ABSENT:

Harry Krebs  
Lyndon Tucker

Also Present

--- Bruce Boxberger – District Attorney  
--- Steve Maxwell - Russell Engineering

Bill Heckley called the meeting to order at 6:00 p.m.

APPROVAL OF AUGUST 10, 2011 REGULAR MEETING MINUTES CHANGES OR ADDITIONS.

The Board presented minutes of the August 10, 2011 meeting for review and approval. Upon motion made by Bob Coder and seconded by Jim Kidd, the Board unanimously approved the minutes of the August 10, 2011 meeting.

FINANCIAL REPORTS

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Jim Van Vlerah moved and Bob Coder seconded the motion to accept the Financial Reports as presented, which motion was unanimously approved.

OLD BUSINESS

Orland Project -

SCADA Software, Electrical Schematics - Tim Frederick stated that he will review the electrical schematics to make sure the problems are corrected, and then spoke about ongoing software issues.

Tim Frederick spoke briefly on roof issues that are now being resolved and he will be requesting a written report from the contractor regarding the repairs after they have been accomplished.

A motion was made by Jim Van Vlerah and seconded by Jim Kidd to make payment of \$21,094.00 from Rural Development for Contract B-1 Contractors Application Payment #1, to Advantage Roofing, Inc., with the amount of \$6,442.00 for tear-off and reroof, to be paid from the general fund for a total of \$27,536.00, to reroof the administration building, which motion was unanimously approved. The shingles have a 25-year warranty.

Tim Frederick stated that there are odor issues with lift station #26.

## NEW BUSINESS

NONE.

## DISTRIC BUSINESS AND OTHER GENERAL MATTERS

Request to Use Capital Funds for the District - The District needs to install a SCADA system for lift station 22 located at State Road 120 & Lane 852 Snow Lake (\$4,358.00) and purchase a spare RTU that is compatible for 23 of the 26 lift station sites (\$1,605.00 plus shipping). Jim Kidd moved and George Pifer seconded the motion to use the capital funds to install a SCADA system for lift station #22 for \$4,358.00, and to purchase a compatible spare (RTU) radio-transmitting unit for the price of \$1,605.00 plus shipping costs, which motion was unanimously approved.

Tim Frederick reported that there was an overflow on lift station #22. If the SCADA system was hooked up to it, the overflow would have been detected with an alarm.

Review and Approve the 2012 Budget - Tim Frederick reviewed the budget with the Board in great detail. The budget is currently at 67% for each category section read and discussed. He suggested the budget be in final form and approved by next month's meeting.

H. J. Umbaugh and Associates sent a letter to the District after they reviewed the finances of the District, such as Certificates of Deposits, banking, etc., and no changes were made whatsoever.

There being no further business to come before the meeting, Mr. Heckley asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.