

**STEUBEN LAKES REGIONAL WASTE DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 11, 2017  
17-05R  
6:00 P.M.**

MEMBERS PRESENT:

Jim Van Vlerah  
Jim Kidd  
Bob Coder  
Lyndon Tucker  
Rob Moreland  
George Pifer

MEMBERS ABSENT:

Chad Wise

Also Present

- Bruce Boxberger – District Attorney
- Steve Maxwell, Maxwell Surveying & Engineering
- Kenneth Jones, Jones Petri Rafinski

Rob Moreland called the meeting to order at 6:00 p.m.

Rob Moreland read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

**APPROVAL OF APRIL 13, 2017 MEETING MINUTES CHANGES OR ADDITIONS.**

The Board presented minutes of the April 13, 2017, meeting for review and approval. Upon motion made by Jim Kidd, and seconded by Bob Coder, the Board unanimously approved the meeting minutes of April 13, 2017 meeting.

**FINANCIAL REPORTS**

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Lyndon Tucker moved, and Jim Van Vlerah seconded the motion, to accept the financial report as submitted, which motion was unanimously approved.

Bruce Boxberger brought up the fact that Fremont passed a rate increase ordinance to charge 1.5 times the retail rate. Due to changes in statutes and case law, Mr. Boxberger would like authorization to file a petition with the Indiana Utility Regulatory Commission to contest that rate. Jim Kidd moved, and Bob Coder seconded the motion, for Bruce Boxberger to file a petition with the IURC protesting that increase, with one abstention, the motion carried.

## OLD BUSINESS

Employee Search Committee - Rob Moreland stated that he has conducted a telephone interview with a potential candidate and recommended that Board review the candidate. He also stated that he the agency has called him with another candidate, but he has not seen a resume yet. He recommended another executive session to review candidates. Rob will give further instructions to the agency. An executive session will be held June 8, 2017.

Maxwell Surveying & Engineering Invoice \$8,000.00 from Capital Funds – Steve Maxwell stated that this bill is due to a five year time frame for the purpose of upgrading the manuals. Jim Van Vlerah stated that five year period with no billing during this is a long time for no payment invoiced. Jim Van Vlerah moved, and Jim Kidd seconded the \$8,000.00 bill be paid from capital funds, which motion passed, with four in favor, with two abstentions.

Umbaugh Rate Study – to be Presented at the June 2017 Meeting - Tim stated that this will be scheduled for next month's meeting.

Website Upgrade Almost Ready to Launch – Tim stated that it looks good and is almost ready with a few changes being made.

Aqua-Aerobics Pilot Filter Update – Tim updated the Board once again.

## NEW BUSINESS

Replace 1 ½ Inch Line with Three Inch Line at Cap's Mobile Home Park \$3,000.00 for M & C Trenching Plus District Parts, Labor, and Restoration, to Finish Job Total Amount \$3,500.00 – Jim Van Vlerah stated that sewage can't leave this pipe fast enough and recommended the three inch pipe be installed by M & C Trenching. Jim Van Vlerah moved, and Bob Coder seconded the motion, to pay the estimated \$3,500.00 from capital funds to M & C Trenching to replace the line, which motion was unanimously approved.

Replace Re grind Drive With Pavement and Reseal Parking Lot & Drive with Capital Funds - Tim stated that three bids were submitted and reviewed them with the Board. Jim Kidd moved, and Bob Coder seconded the motion, to have Excel Paving complete the work, in the amount of \$49,390.00, paid from capital funds, which motion was unanimously approved.

Ultraviolet PDC Unit \$9,043 Plus Shipping from Capital Funds - Tim stated that this item was already purchased due to melting of the previous unit. Jim Van Vlerah moved, and Lyndon Tucker seconded the motion, to pay the \$9,043.00 from capital funds, which motion was unanimously approved.

Lift Station 3 Tank Liner \$28,022.00 from Capital Funds – Tim stated that this lift station will go through the same process as lift station 7. Lyndon Tucker moved, and Jim Kidd seconded the motion that the amount of \$28,022.00 be paid from capital funds for refurbishing Lift Station 3, which motion was unanimously approved.

Resolution 2017-05 Inclusion of Territory 15 LN 101 Lake Pleasant - Jim Van Vlerah moved, and George Pifer seconded the motion that Resolution 2017-05 be accepted as presented, which motion was unanimously approved.

## DISTRICT BUSINESS AND OTHER GENERAL MATTERS

NED Project – Ken stated that there is another option 29 being reviewed. Rob Moreland reminded the Board that Pokagon State Park is not in the project. Jim Van Vlerah moved, and George Pifer seconded the motion, to authorize JPR and Tim Frederick, to determine final costs for Option 28, and return to the Board next month with results, which motion was unanimously approved.

Lake Pleasant – Ken stated that there are a few renovations that need to be accomplished.

Public Comments – None.

## MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Moreland asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.