

**STEUBEN LAKES REGIONAL WASTE DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 8, 2017  
17-06R  
6:00 P.M.**

**MEMBERS PRESENT:**

Jim Van Vlerah  
Jim Kidd  
Bob Coder  
Rob Moreland  
George Pifer  
Chad Wise

**Also Present**

- Bruce Boxberger – District Attorney
- Chirag Patel, Jones Petri Rafinski
- John Julien, H. J. Umbaugh & Associates

Rob Moreland called the meeting to order at 6:00 p.m.

Rob Moreland read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

**APPROVAL OF MAY 11, 2017 MEETING MINUTES CHANGES OR ADDITIONS.**

The Board presented minutes of the May 11, 2017, meeting for review and approval. Upon motion made by Jim Van Vlerah, and seconded by Jim Kidd, the Board unanimously approved the meeting minutes of May 11, 2017 meeting.

**FINANCIAL REPORTS**

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Jim Van Vlerah moved, and Bob Coder seconded the motion, to accept the financial report as submitted, which motion was unanimously approved.

**OLD BUSINESS**

Employee Search Committee - Rob Moreland stated that he has interviewed candidates. Lyndon Tucker needs to be contacted regarding the ongoing progress. Rob stated that things are moving along nicely.

Aqua-Aerobics Pilot Filter Decommissioned – Tim stated that the pilot program has ended and is waiting for data to return. An engineering firm will be looked at regarding costs associated with this. Jim Van Vlerah made a motion, and Jim Kidd seconded the motion, for JPR to present a proposal for this project, and then amending the motion for a cost associated with the writing of this proposal, and the actual amount of the costs, which motion was unanimously approved.

Tim introduced the newest employee, Tina, to the Board.

Revised Website Launched – [www.slrwd.org](http://www.slrwd.org) – Tim stated that it is available and running and is improved. Jim Van Vlerah asked if the website will be updated regularly by the employees. This will be one of Chrystal Brown's duties.

## NEW BUSINESS

STAR Financial Positive Pay System to Protect the District from Various Counterfeit/Fraudulent/Forged Checks – Richard Beck, Star Financial Bank, spoke to the Board regarding their valued relationship with the District and about improving accounts regarding fraud, etc. This new system is called *Positive Pay*, which amounts to a software program that eliminates altering of checks. He stated that you can also purchase cyber liability insurance. Rob questioned costs to the District for this service. Mr. Beck stated that it would be \$120.00 per month and \$3.00 for every rejected item, for Positive Pay and ACH Monitoring. Bruce Boxberger spoke of the legal liability issues. This applies to routing numbers and account numbers. Mr. Beck stated that an affidavit needs to be signed by the District for refusing to go with the program. Rob proposed that the Board investigate with counsel, and have more information next month.

## OLD BUSINESS

Umbaugh Rate Study – John Julien updated the Board. He suggested bringing in class 1, 3, and 4 rates, to common rates that already apply to class 2 customers. He stated that this can be done in five step increments. He stated that replacement costs will apply because the system is aging. A public rate hearing will need to be held. He speculates that this should happen by January 1, 2018.

John Julien suggested to make inquiries about the bonds that mature in September, 2017, to the underwriters to request current interest rates.

## NEW BUSINESS

2017-06 Allow the Use of Banks Outside the Political Subdivision – Tim stated that this needs to be renewed every two years. George Pifer moved and Jim Kidd seconded the motion, to move ahead with Resolution 2017-06, which motion was unanimously approved.

Approve Resolution 2017-04 Easement/Ordinance/Exception/Variance Request Procedure – Tim stated that he is putting together procedures for variances for the Board to review. Bruce Boxberger updated the Board and requested the Board review this and comments will be heard at the next meeting

Resolution 2017-07 Inclusion of Territory Lot in Lake Pleasant Subdivision – Tim read the resolution to the Board. Jim Kidd moved, and Jim Van Vlerah seconded the motion to accept Resolution 2017-07 as written, which motion was unanimously approved.

Would the Board entertain Selling the 1 ½ Lot at Lift Station 17 Located on Lane 370 Jimmerson Lake Splitting Off the Lift Station Site? Tim stated that there are two lots located there, and only lot is needed for the District. Three adjoining property owners will be notified regarding this property. The Board agreed to move forward on this project.

## DISTRICT BUSINESS AND OTHER GENERAL MATTERS

NED Project – Chirag needs authority to move forward with NED 1. Bruce Boxberger requested waiting 30 days on this decision. George Pifer moved, and Chad Wise seconded the motion, that the engineers proceed with NED 1 Project, subject to counsel for the District giving word within ten working days, that the project needs to be halted, which motion was unanimously approved.

Lake Pleasant – Chirag stated that Lake Pleasant has now been completed and is in the process of a customer that needs restoration of a drain tile, and one lost a property line marker.

Public Comments – Kevin Cozik, of 35 LN 890C, Snow Lake, and also owns a cottage at 895 LN 800 Hickory Island, was asking where his property stands, regarding being included in the District.

#### MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Moreland asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.