

**STEUBEN LAKES REGIONAL WASTE DISTRICT
BOARD OF TRUSTEES MEETING
MAY 12, 2016
16-05R
6:00 P.M.**

MEMBERS PRESENT:

Bob Coder
Jim Kidd
Rob Moreland
George Pifer
Lyndon Tucker
Jim Van Vlerah

MEMBERS ABSENT:

Chad Wise

Also Present

- Bruce Boxberger – District Attorney
- Kenneth Jones, Jr. - Jones Petrie Rafinski

George Pifer called the meeting to order at 6:18 p.m.

George Pifer read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

APPROVAL OF APRIL 14, 2016 MEETING MINUTES CHANGES OR ADDITIONS.

The Board presented minutes of the April 14, 2016 meeting for review and approval. Upon motion made by Rob Moreland, and seconded by Jim Kidd, the Board unanimously approved the minutes of the April 14, 2016 meeting.

FINANCIAL REPORTS

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Rob Moreland moved, and Bob Coder seconded the motion to accept the financial reports as presented, which motion was unanimously approved.

OLD BUSINESS

Employee Search Committee - Lyndon Tucker stated that three employment agencies submitted proposals. Mr. Tucker, on behalf of the committee, recommended employing KB Search Team, LLC. as they seemed the most professional. He also suggested they start immediately. Counsel for the Board will review contract for KB Search and advise the Board of his concerns, and the search would commence upon agreement by the Board. Lyndon stated that five people would be recommended for the employee placement. Jim Kidd moved, and Lyndon Tucker seconded the District retain KB Search, LLC., on the basis of the recommendation of the

search committee, and after review of the contract by counsel, to return to the Board for signature from President of the District, which motion was unanimously approved.

WTH GIS/GPS Mapping - George Pifer stated that Rex Jones, President of WTH, is in attendance for any questions from the Board. Lyndon Tucker questioned Mr. Jones about the use of laptops in the field. Mr. Jones spoke to the Board regarding system access and programming. Mr. Pifer asked Bruce Deters for a demonstration to be available at the next meeting.

Positive Pay Decline Usage Document - Bruce Frederick recommended that they decline the document. No further action is needed.

NEW BUSINESS

Review and Award the Request for Proposal - Bruce Frederick stated that this is in regard to treatment plant issues. Of the two proposals, Bruce Frederick recommended DRW. Jim Kidd moved, and Rob Moreland seconded the motion to accept the recommendation of the Superintendent, which motion was unanimously approved.

275 LN 530 Lake James, Fence Obstructing Access - Bruce Frederick stated that he made a site inspection today, complete with pictures. He also commented on the fact that the fence was installed without a permit. Mr. Frederick stated that no work will be accomplished unless dogs are attended to. George Pifer recommended a letter taken to the homeowner notifying him of the decision of the Board. Jim Van Vlerah stated that the usual letter be signed recognizing the fact that all costs to be incurred by homeowner if the District needs to be on the property.

Pump Repair Contract Approval - Bruce Frederick stated that this contract involves his brother, and Bruce has signed a conflict of interest regarding this. George Pifer recommended bringing this contract to the Board for the approval of the full Board for their guidance. Jim Van Vlerah moved and Jim Kidd seconded the motion that Tom Frederick Electric be awarded the contract approval, as he has done work for the District in the past, which motion was unanimously approved.

7645 N. 450 W. Dykstra, Inclusion Into District Territory - This property from Lake Pleasant has been petitioned to the township trustee to be included in the District. Rob Moreland moved, and Bob Coder seconded the motion to include the property into the district as described in Resolution 2016-03, which motion was unanimously approved.

DISTRICT BUSINESS AND OTHER GENERAL MATTERS

NED Project - Bruce Boxberger has been working with the DNR and with the Superintendent, regarding this project.

Lake Pleasant - Ken Jones stated that due to a certain bridge weight limitation for travel to Lake Pleasant, the project will be delayed one week.

Public Comments - Hugh Hiner, 120 LN 270A Crooked Lake, questioned the Board involving a grinder installation back when the system was originally installed. He has an

ongoing erosion problem of his stone walls because of no replacement of asphalt was made when grinder was installed. Bruce Frederick stated that this problem will be addressed.

MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Pifer asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.