

**STEUBEN LAKES REGIONAL WASTE DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 14, 2016
16-01R
6:00 P.M.**

MEMBERS PRESENT:

Bob Coder
Jim Kidd
Lyndon Tucker
Rob Moreland
George Pifer
Jim Van Vlerah
Chad Wise

MEMBERS ABSENT:

Also Present

--- Bruce Boxberger – District Attorney
--- Kenneth Jones, Jr. - Jones Petrie Rafinski
--- John Julien, H. J. Umbaugh & Associates

George Pifer called the meeting to order at 6:00 p.m.

George Pifer read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

APPROVAL OF DECEMBER 10, 2015 REGULAR MEETING MINUTES CHANGES OR ADDITIONS.

The Board presented minutes of the December 10, 2015 meeting for review and approval. Upon motion made by Rob Moreland, and seconded by Jim Kidd, the Board unanimously approved the minutes of the December 10, 2015 meeting.

FINANCIAL REPORTS

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Lyndon Tucker moved, and Chad Wise seconded the motion to accept the financial reports as presented, which motion was unanimously approved.

OLD BUSINESS

Election of Officers for SLRWD Board of Trustees - George Pifer stated that the first order of business was to elect officers for 2016. Lyndon Tucker nominated George Pifer to be elected President, and Chad Wise seconded that nomination, which motion was unanimously approved. Chad Wise nominated Rob Moreland to be elected as Vice-President, with Lyndon Tucker seconding the motion, the Board unanimously approved Rob Moreland's position of Vice President. Bob Coder nominated Jim Kidd as Secretary/Treasurer of the District, with Rob Moreland seconding that nomination, the board unanimously approved Jim Kidd as Secretary/Treasurer of the District.

1960 LN 105 Lake James, Hansen Garage Driveway - Mr. Hansen submitted a letter requesting the superintendent of the District to meet at the job site for further discussion. George Pifer stated that Mr. Hansen attend the next meeting to discuss his proposal with the Board members so that this will have full approval of the Board.

NEW BUSINESS

Remove Water Meter and Eliminate Monthly Charges for the Coves of Lake James Water Well House - Lisa stated that when the project started in 2004, 52 units were proposed, with only four units being built. Since they were going to have a water system installed, a water meter was required. The well house is not in use and the water meter is not required. Lyndon Tucker moved, and Bob Coder seconded the motion to eliminate the water meter, which motion was unanimously approved.

Purchase Pump Only for Jet Mix From Capital Funds \$10,260.00 + Freight, Pumps are Showing Significant Wear - Lisa explained to the Board members that one pump is in service and one pump is out for repair leaving no backup if one is needed. Jim Van Vlerah moved, and Jim Kidd seconded the motion to purchase two pumps, since delivery time is not available for 14-16 weeks, which motion was unanimously approved.

DISTRICT BUSINESS AND OTHER GENERAL MATTERS

Lake Pleasant - Ken's recommendation is to award the low bidder for the project and to have the Board agree with the recommendation. Lyndon questioned Ken regarding grinder tank locations. Bruce Boxberger stated that a public meeting for the rate ordinance for Lake Pleasant rates will be February 4, 2016, at 6:00 p.m. A special meeting will follow the public meeting, with a 30 day remonstrance, with a date of March 10, 2016, to execute bids.

A. Introduction of 2016-01 Rate Ordinance - Bruce Boxberger spoke of the rate ordinance. John Julien, of Umbaugh, summarized the analysis for the Board members. He stated that Lake Pleasant would become a class 2 customer base at \$79.95 at full service, starting with a partial rate of \$33.60 through the construction phase. Bruce Boxberger stated that the ordinance needs to be introduced and he also explained the second stated and amended sewer ordinance to the Board. This replaces the past ordinance. Rob Moreland moved and Lyndon Tucker seconded the introduction of the 2016-01 Rate Ordinance, which motion was unanimously approved.

NED Project - Ken stated that no new updates are available.

Bruce Boxberger stated that he is working on negotiations between the DNR and the District. Bruce recommended Board participation from at least three board members to attend a meeting to be held with the DNR on January 26, 2016.

Personnel Committee Report - Lyndon Tucker spoke of an organizational chart with current employee list and positions, including job descriptions to be perfected by next meeting.

Public Comments - None.

MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Pifer asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.