



July 23rd, 2025 SLRWD Board of Trustees Meeting #25-07R Agenda

July 23, 2025 6:00pm - 8:00pm EDT

I. Roll Call:

6:00pm

a. Rob Moreland

Jamestown Township (appointed by Angela Corcimiglia)

Term - December 2021 to December 31, 2025

b. Abby VanVlerah

Jackson Township (appointed by James Aaron)

Term - July 2022 to December 31, 2026

c. Renee Clauss

Pleasant Township (appointed by Lesli Hall)

Term - December 2022 to December 31, 2026

d. Craig Rice

Pleasant Township (appointed by Lesli Hall)

Term - December 2022 to Dec 31, 2026

e. Michael Stephenson

Pleasant Township (appointed by Lesli Hall)

Term - February 2025 to December 31, 2027

f. Judith Rowe

Millgrove Township (appointed by Charles Clark)

Term - January 2025 to December 31, 2026

g. Kelly Johnson

II. Public Participation

- a. **At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to 3 minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak only to the topics at hand.**

III. Agenda Item 1

- a. **Approval of the June 25th , 2025 Meeting Minutes Changes or Additions**
 1. **June 25th, 2025 Meeting Minutes**

 [Board Minutes JUNE 25, 2025.pdf](#)

IV. Agenda Item 2/ FINANCIAL REPORTS

- a. **June 2025 Revenue Report**

 [JUNE 2025 REVENUE REPORT.pdf](#)

- b. **June 2025 Appropriation Report**

 [JUNE 2025 APPROPRIATION REPORT.pdf](#)

- c. **June 2025 Capital Expenditures**

 [JUNE 2025 CAPITAL EXPENDITURES.pdf](#)

- d. **June 2025 Accounts Payable Voucher Summary**

 [JUNE 2025 ACCOUNTS PAYABLE VOUCHER SUMMARY.pdf](#)

- e. **June 2025 Fund Report with Investments**

 [JUNE 2025 FUND REPORT WITH INVESTMENTS.pdf](#)

- f. **June 2025 Monthly Budget Report with capital**



V. Agenda Item 3/ NEW BUSINESS

a. ENCROACHMENT REQ - 520 LN 101 JIMMERSON LK



ENCROACHMENT REQ - 520 LN 101 JIMMERSON LK.pdf

b. ENCROACHMENT - 700 LN 101D JIMM LK - CHANGE IN LOCATION



ENCROACHMENT - 700 LN 101D JIMM LK - CHANGE IN LOCATION.pdf

c. Rysenga questioning District electrical service requirement for Grinder Tanks



JPR Answer to Rysenga question sent on June 2nd.pdf



Pages from 2024-06-20 Submittal 001 - Grinder Stations.pdf



District explanation for 40 amp requirement.pdf

d. Quotes for replacement of security system



Fairchild Communications security system quote.pdf



Williams Electronics security system quote.pdf

VI. Agenda Item 4/ ATTORNEY'S REPORT

a. US 20 Relocation

1. 2025-06-26 Contract Award Recommendation



2025-06-26 Contract Award Recommendation- Us 20 Force Main relocation(2333737.1).pdf

2. 2025-06-24 Selge Construction – SLRWD Force Main Relocation Project Quote



2025-06-24 Selge Construction - SLRWD Force Main Relocation Project Quote Proposal.pdf

3. 2025-06-26 Agreement – Selge – US 20 Relocation – Final (



2025-06-26 Agreement- Selge - US 20 FM Relocation - Final (Carson Edits)(2333601.1).pdf

4. Executed Otter Lake PAS

 [Executed Otter Lake PAS - Right of Entry\(2306326.1\).pdf](#)

5. Property Owner US 20 Right of Entry

 [9590 W US 20 Right of entry agreement.pdf](#)

6. 025-06-26 Notice of Award

 [2025-06-26 Notice of Award\(2333738.1\).pdf](#)

b. BOT Items

1. Ordinance Adopting IC 5-23

 [Ordinance Adopting IC 5-23 - Steuben County RWD\(2333728.1\).pdf](#)

2. 2025-__ Resolution Establishing Proposal Committee

 [2025-__ Resolution Establishing Proposal Committee - Steuben Lakes RWD\(2333729.1\).pdf](#)

3. Steben BOT – RFP_Q Final

 [Steuben BOT - RFP_Q Final\(2333727.1\).pdf](#)

VII. Agenda Item 5/ ENGINEERING REPORT

a. JPR Update Memo

 [JPR Update Memo.pdf](#)

b. NED Phase 2- Construction Update

 [Construction Project Update.pdf](#)

c. Contract B Project Schedule Map

 [Contract B Project Schedule Map.pdf](#)

d. Contract C Project Schedule Map

 [Contract C Project Schedule Map.pdf](#)

e. Contract A – Pay Application No. 11



[Contract A - Pay Application No. 11.pdf](#)

f. Contract A – Pay Application No. 12 – Partial Release of Retainage



[Contract A - Pay Application No. 12 - Partial Release of Retainage.pdf](#)

g. Contract B – Pay Application No. 16



[Contract B - Pay Application No. 16.pdf](#)

h. Contract C – Pay Application No. 10



[Contract C – Pay Application No. 10.pdf](#)

i. Contract B – Change Order No. 13



[Contract B – Change Order No. 13.pdf](#)

j. Contract C – Change Order No. 9



[Contract C – Change Order No. 9.pdf](#)

k. Contract B – Draft Time Extension Change Order



[Contract B – Draft Time Extension Change Order.pdf](#)

l. Contract A – Certificate of Substantial Completion



[Contract A – Certificate of Substantial Completion.pdf](#)

VIII. Agenda Item 6/ OLD BUSINESS

IX. Agenda Item 7/ DISTRICT BUSINESS

X. Agenda Item 8/ PUBLIC COMMENTS

XI. Motion to Adjourn

END
8:00pm