

**STEUBEN LAKES REGIONAL WASTE DISTRICT  
BOARD OF TRUSTEES MEETING  
NOVEMBER 13, 2014  
14-11R  
6:00 P.M.**

**MEMBERS PRESENT:**

Bob Coder  
Bill Heckley  
George Pifer  
Lyndon Tucker  
Jim Van Vlerah

**MEMBERS ABSENT:**

Jim Kidd  
Harry Krebs

**Also Present**

- Bruce Boxberber – District Attorney
- John Julien - Umbaugh & Associates
- Jeff Messer - Umbaugh Cash Advisory Services, LLC
- Kenneth Jones, Jr., JPR Elkhart Office
- Tony Shriner - WTH

Bill Heckley called the meeting to order at 6:05 p.m.

Bill Heckley read the following statement: At the end of the meeting, the public will be given an opportunity to speak. In the interest of time, each person shall be limited to three minutes. Your comments will be part of the public record of the meeting so we ask that you present them in a professional manner and speak to issues relevant to the business of the District.

**APPROVAL OF OCTOBER 9, 2014 REGULAR MEETING MINUTES CHANGES OR ADDITIONS.**

The Board presented minutes of the October 9, 2014 meeting for review and approval. Upon motion made by Bob Coder and seconded by Jim Van Vlerah, the Board unanimously approved the minutes of the October 9, 2014 meeting.

**FINANCIAL REPORTS**

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Jim Van Vlerah moved and Bob Coder seconded the motion to accept the financial reports as presented, which motion was unanimously approved.

**OLD BUSINESS**

Refunding of Bonds - John Julien - John Julien spoke regarding the refunding of bonds. He stated that 39 million dollars worth of bonds were sold on November 4, 2014, at a rate of 3.95% paying off 28 million dollars of 2002-2003 new development bonds, and depositing 12 3/4 million dollars of funds for the construction of the Lake Pleasant and new service areas. The structure of the new bonds will eliminate the anticipated rate increase in 2018, which will generate about 5.8 million dollars in savings.

Tim Frederick stated that 12 3/4 million dollars will be invested and he is working on investment policies and ordinances with Umbaugh and Associates and Bruce Boxberger. He needs approval to work with Umbaugh Cash Advisory Services, LLC, employing Jeff Messer for investment services.

Jeff Messer gave a brief presentation and stated that a draw schedule will be developed for two projects of the District, with his investment group putting together a recommendation of investments for this purpose.

Tim asked the Board for a motion to accept Umbaugh Cash Advisory Services, LLC, into the District. Jim Van Vlerah moved and Lyndon Tucker seconded the motion to employ the services of Umbaugh Cash Advisory Services, LLC, which motion was unanimously approved.

Easement Encroachment Committee - Bill Heckley recommended not to form a committee at this time.

Steuben Lakes Regional Waste District Ordinance 2014-05 - This ordinance is for regulation of obstruction or interference with permanent easements granted to the Steuben Lakes Regional Waste District. Bruce Boxberger stated that this ordinance brings the encroachment issue into the Use Ordinance, allowing for legal action in court costs, interest charges, attorneys fees, damages, and fines, etc. Bruce stated that when this ordinance is passed, letters will be mailed to those who are currently in violation of the easement encroachments. Jim Van Vlerah moved and Bob Coder seconded the motion to accept and approve Steuben Lakes Regional Waste District Ordinance 2014-05, with one abstention, the motion passed.

Bruce Deters recommended WTH for GIS information. Tony Shriner, representative of WTH, spoke regarding GIS as a tool to track assets of the District. He stated that WTH is the largest provider of utilities in Indiana.

Capital Requests for 2015 - Tim Frederick is asking for \$1,600.00 to repair the floor in the women's restroom, GIS mapping information of \$106,000.00, \$27,996.00 for F250 pickup truck replacement, and the approved previous amounts for an approximate total of \$264,843.00. Lyndon Tucker moved and Bob Coder seconded the motion to accept the expenditures for capital requests for 2015, which motion was unanimously approved.

## NEW BUSINESS

Uncollectible Balance that Needs to be Adjusted Due to Settlements - Tim stated that that this involves unresolved customer payments and fines. He is asking the Board to adjust the uncollectible balance to \$490,041.21. He stated that no money was lost during this process of adjustment. Lyndon Tucker moved and George Pifer seconded the motion to adjust the accumulated balance that is uncollectible to \$490,041.21, which motion was unanimously approved.

Resolution 2014-06 - Inclusion Into District - Lot 27, Pleasant Shores Addition, Lake Pleasant, requesting to be part of the District. Jim Van Vlerah moved and Lyndon Tucker seconded the motion to accept Resolution 2014-06 as presented, which motion was unanimously approved.

## DISRICT BUSINESS AND OTHER GENERAL MATTERS

Northeast Corner of District to Authorize JPR to Move Forward with Design - Tim recommended that JPR move forward with the preliminary design phase of the project costing approximately \$306,024.50. Kenneth Jones, Jr., of JPR, spoke to the District regarding the designing phase.

Lake Pleasant to Authorize JPR to Move Forward with Design - Bill Heckley asked for a motion to approve the preliminary design for Northeast Corner of District and Lake Pleasant. Bob Coder moved and Jim Van Vlerah seconded the motion to accept and approve JPR to move forward with the preliminary designs for the Northeast Corner of District, and Lake Pleasant project, which motion was unanimously approved.

Public Comments - None.

## MOTION TO ADJOURN

There being no further business to come before the meeting, Mr. Heckley asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.